

Policy & Finance (P&F) Committee - P & F Budget 2025-26
Saltash Town Council
For the 1 month to April 2025

Account	Prior Year 2024/25	Budget Including Virements 2025/26	Actual YTD 2025/26	Budget Available 2025/26
P&F Operating Income				
4901 PF Bank Interest Received	111,088	38,255	0	38,255
4908 PF Misc Income	135	0	0	0
Total P&F Operating Income	111,223	38,255	0	38,255

P &F Operating Expenditure

6200 PF Bank Charges	1,187	1,922	38	1,884
6201 PF Audit	3,300	4,000	(2,700)	6,700
6202 PF Civic Occasions (including Road Closures)	4,182	9,500	0	9,500
6203 PF Mayors' Allowance	5,418	5,581	0	5,581
6204 PF Councillors' Allowance	1,679	3,946	0	3,946
6205 PF Insurance	17,642	30,510	11,496	19,014
6206 PF Youth Council	4,726	4,000	0	4,000
6208 PF Subscriptions	15,980	16,869	15,327	1,542
6210 PF Community Chest	4,015	10,300	2,355	7,945
6211 PF Website Maintenance	746	1,030	100	930
6213 PF Councillor Training & Expenses	274	1,100	0	1,100
6214 PF Health & Safety	6,462	9,127	170	8,957
6217 PF Data Protection	80	206	0	206
6220 PF Festival Fund	15,088	15,450	10,000	5,450
6221 PF Town Messenger	3,630	4,378	0	4,378
6222 PF Commissioning Youth Work	59,069	60,842	0	60,842
6224 PF Professional Costs	5,969	5,000	1,001	3,999
P&F IT/Office Costs	36,576	33,776	4,435	29,341
6650 ST PF Parking Space	286	320	0	320
6653 ST PF Staff Clothing	36	252	0	252
6655 ST PF Staff Travelling Expenses	209	252	16	236
6230 PF Social Media Advertising	0	1,000	3	997
Total P &F Operating Expenditure	186,556	219,361	42,242	177,119

Total P&F Operating Surplus/ (Deficit)	(75,333)	(181,106)	(42,242)	(138,864)
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P&F EMF Expenditure

6271 PF EMF Election	450	55,909	0	55,909
6272 PF EMF Robes & Civic Regalia	1,624	9,719	270	9,449
6273 PF EMF Legal Fees	0	5,601	0	5,601
6275 PF EMF Neighbourhood Plan	195	8,150	77	8,073
6278 PF EMF CIL Planning Income	0	14,255	0	14,255
6280 PF EMF Town Vision	430	9,665	0	9,665

Account	Prior Year 2024/25	Budget Including Virements 2025/26	Actual YTD 2025/26	Budget Available 2025/26
6281 PF EMF Town Vitality Funding Grant	58,617	(4,142)	0	(4,142)
6282 PF EMF Funding Bids (Consultancy Fees)	9,880	10,201	0	10,201
6284 PF EMF Consultations	0	2,000	0	2,000
6285 PF EMF Twinning	0	500	0	500
6287 PF EMF Website (Capital Expenditure)	0	6,000	0	6,000
6370 PF EMF Computer & Office Equipment Renewal	3,771	15,597	1,529	14,068
Total P&F EMF Expenditure	74,967	133,455	1,877	131,578
Total P&F Expenditure (Operational & EMF)	261,522	352,816	44,119	308,697
Total P&F Budget Surplus/ (Deficit)	(150,300)	(314,561)	(44,119)	(270,442)

1. P&F IT/Office Costs

Nominal Code	Prior Year 2024/25	Budget Including Virements 2025/26	Actual YTD 2025/26	Budget Available 2025/26
6300 Telephone	4,019	3,046	65	2,981
6301 Stationery	4,239	3,090	117	2,973
6303 Copier Maintenance	4,823	3,869	1,090	2,779
6304 Broadband	257	885	44	842
6305 Finance Software	3,793	4,362	1,720	2,642
6306 IT Maintenance	19,444	18,524	1,399	17,125
TOTALS	36,575	33,776	4,435	29,342

Key

- Spending is on target as predicted at this point in the financial year
- Spending is higher than anticipated and needs to be monitored closely
- Budget is overspent - requires investigation and recommend virement